

BIG DOOR COVID19 Production Recommendations

CREW

- All Crew are **required to wear face coverings** in the facility and on set.
If a face covering is required, **it should be provided by production.**
- All equipment **must be sanitized** by the owners / operators / vendors **BEFORE** being brought on set.
- Health should be **monitored independently by each crew member** before arriving on set, this includes **taking temperatures and monitoring possible symptoms.** If a crew member shows **any signs or symptoms of infection** or has received any recommendations to quarantine, they should **contact the Production Managers / Point of Contact immediately** to address the issue.



CALL

- Productions should try to **stagger call times** to avoid crowding at the entrances or overwhelming any sort of Health Checkpoint at the facility. When crews arrive, they should **line up in a distanced manner** to be checked in by production's **Health and Wellness manager** or point person.
- Face coverings should **either be worn to set or be distributed at the entrance** to each crew member, production member, talent, or vender who needs one. **If at all possible, all members** of the entire production should arrive **already wearing** face coverings.
- **ALL crew, venders, production members, or talent** should be evaluated by the Health and Wellness manager, Compliance Officer (C19CO), or COVID point person **who is already on set.** This includes inquiring about any **possible symptoms, any specific quarantine requirements, temperature,** and any other applicable check-in items.
- Crews, talent, venders, and any additional people coming to set should **wash/sanitize their hands immediately** upon entrance to the facility.

SET

- ALL crew members are required to manage **ONLY the gear they are assigned to manage.** If at all possible, avoid any sort of overlap in any way possible. This includes having dedicated camera, boom, lamp and other operators sticking to a specific group of gear throughout the day. When at all possible, **do NOT have multiple people handling** the same object throughout the day (lights, stands, cameras, cables, tripods, wireless, walkies, tables, chairs, etc).
- Departments should **try to only stick to their department's gear for the entirety of the shoot.** Keep cross-departmental physical work to an absolute minimum. **Keeping gear to certain areas of the set and facility** at all times can cut down on any unnecessary cross-contamination or communal spread.
- **Masks must be worn by EVERYONE** on set at all times, barring on-camera talent.
- **Social Distancing must be maintained at ALL times on set or around the facility.** Room capacities should be acknowledged and followed.
- Crew **should be sanitizing as they work** to minimize any sort of spread. If at all possible, gear should be wiped down after each use, but should certainly be **wiped down thoroughly at the end of day.** This **INCLUDES** cleaning up after yourself, **throwing away your own trash** and recycling your own bottles/cans/paper/etc. **NO crew member should be cleaning up after another crew member,** this is a huge risk of spreading infection.

FOOD

- **Meals should only be single service style,** either in boxes or served on singular plates by a designated and sanitized food server.
- All food and drink should be consumed in **either designated areas or outdoors whenever possible.** Eating and drinking obviously involves removing face coverings, so **please use your head when breaking for lunch or grabbing any sort of crafty.** **Socially distance, sanitize before and after,** and use designated eating/drinking areas.
- Obviously food and drink are required to get through any production day, but **please use common sense and social distance methods** while breaking for snacks, breakfast, lunch, and dinner.